

# PRIVACY NOTICE

Updated November 1, 2021

***Please read this Privacy Notice carefully. If you do not agree with the terms and conditions of this privacy notice, do not access, view, or use any part of this website or use any services provided by Fiedler and Associates, L.L.C.***

Fiedler and Associates, L.L.C. is a law firm operating in Marietta, Georgia. At Fiedler and Associates, L.L.C. ("law firm, "us", "we", or "our"), we understand that data privacy and protection are important to you. Following laws, guidelines and best practices, we try to integrate physical, technical, and administrative safeguards to protect your personal information from loss, misuse, unauthorized access, disclosure, alteration, or destruction. Fiedler and Associates, L.L.C. strives to follow best practices and legal requirements for safeguarding personal information of our clients and any personal information you provided in the attorney-client relationship or through this website.

This Privacy Notice describes information we may collect from users ("users" or "you") or that users may provide to us when they visit our website, including the webpages and services delivered through the domain cfiedlerlaw.com, fiedlerassociates.com, attorneycarrie.com, and any other domain used by Fiedler and Associates, L.L.C. (also referred to as "the website," the "site"), and in email or other electronic messages between the users and this website, and in our attorney client relationships with clients, and in our practices for collecting, using, maintaining, protecting and disclosing that information. This Privacy Notice also describes certain rights and choices that you have with regard to your personal information.

In this technological world that we live in today, everyone must take necessary and appropriate precautions for safeguarding passwords, ID numbers, vital records. No Internet transmission is ever totally secure or error-free. It is your responsibility too to take all necessary and reasonable precautions on data transmission such as maintaining a secret and secure password, avoiding clicking on phishing emails, and keeping your software and hardware up to date. Also, email sent to or from our website may not be secure, and you should therefore take special

care in deciding what information you send to us via email or if other means such as encryption or paper are more appropriate.

### **Modification of Privacy Notice**

We reserve the right to modify this Privacy Policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

### **Information Collected**

We regularly receive, collect, store and process Personal Information related to carrying out legal services and professional activities. For this Privacy Notice, we define “Personal Information” as any information that, by itself or in combination with other information, identifies, relates to, describes, references, is capable of being associated with, or can reasonably be linked, directly or indirectly, to an individual, an electronic device, or a household. Our law firm collect personal information that may include, but is not limited to, the following: contact information, employment Information, marketing information, technological information, billing and credit card information, special categories of personal information like immigration data, and other data. Please note that personal information may also be subject to ethical duties of confidentiality or privilege.

On the website we may collect personal information, such as your name, postal address, email address, phone number, IP addresses or any other personal or sensitive identifiers only when you have voluntarily provided such personal information to us to answer your inquiries or for other uses like password protected portions of the websites or in conjunction to services requested by you in the attorney-client relationship.

Also, web servers and other analytics tools may collect and store the following general information about you: the originating name of the domain from which you access the Internet; the date and time you access the Site; the pages of the websites you visit; your search queries; the Internet address of the website from which you linked directly to us, the Internet Protocol, and the type of device, device ID and web browser you use to access the website. This information is collected automatically. It may be used to help us improve site operations including visitor counting, origin of interest, popularity of pages, amount of use, types of errors, and other ways to improve web operations. Internet protocol (IP) addresses may track a user's session while the user remains anonymous.

Google Analytics or other similar technological tools collect and process certain information about you and your website use. The information collected by the Analytics Technologies is statistical data and does not include personal information, and we do not maintain it or associate it with personal information we collect in other ways or receive from third parties. You may learn more about how Google uses the information it collects by visiting the following site "How Google uses data when you use our partners' sites or apps" (located at <https://www.google.com/policies/privacy/partners/>). Google's ability to use and share information collected by Google Analytics about your visits to the Site is restricted by the Google Privacy Policy (located at <https://www.google.com/policies/privacy/>).

### **Cookies and Choices**

We may also use "cookies" and "web beacons" and other sorts of technologies. Cookies are small files stored on your computer that are used to track personal information. Web beacons are small electronic files that may be used to count users visits on certain pages, for verifying system and server integrity and other such purposes.

We may also use these automatic data collection technologies to collect information about your online activities over time and across third-party websites or other online services. The information we collect automatically is statistical data and does not include personal

information, and we do not maintain it or associate it with personal information we collect in other ways or receive from third parties.

There are mechanisms that you can use to control over your information and how it is used by websites. For example, you can set your browser to refuse all or some browser cookies, or to alert you when cookies are being sent. If you disable or refuse cookies, please note that some website functions may not work properly. Also, if you do not want your information collected with Google Analytics, you can install the Google Analytics opt-out browser add-on. For more details, visit the "Google Analytics opt-out browser add-on" page (located at <https://support.google.com/analytics/answer/181881?hl=en>).

### **Third Party Services and Websites**

Some content or applications on the Site are served by third parties, including advertisers, ad networks and servers, content providers and application providers. These third parties may use cookies alone or in conjunction with web beacons or other tracking technologies to collect information about you when you use the Site. The information they collect may be associated with your personal information or they may collect information, including personal information, about your online activities over time and across different websites and other online services. They may use this information to provide you with targeted content. We do not control these third parties' tracking technologies or how they may be used. If you have any questions about targeted content, you should contact the responsible party directly.

This Privacy Notice is applicable only to this website and law firm services and does not apply to any third-party websites or to other companies or persons. This website may contain internal and external links to other websites, media, and content. Some links might be embedded or not clearly visible as third party content. Fiedler and Associates, L.L.C. is not responsible for any third party's act or omission and does not guarantee the privacy policies and practices of any third party. Fiedler and Associates, L.L.C. does not endorse any opinions, products, or services

by any third party nor control or operate any information, products, or services of any third-party website or service provider that may be reached through links from the website.

### **Do Not Track**

As web features and cybersecurity laws and standards develop, "Do Not Track" may soon be available to limit what data is collected and compiled about you. Our law firm uses third party applications and browsers that do not currently allow the law firm to limit or restrict the flow of certain types of information.

### **Automated Decision Making**

We do not use your personal information for making any automated decisions regarding legal or other services provided by the law firm nor do we sell any personal information. However, some third-party data collection may result in automated decisions elsewhere outside of the control of the law firm.

### **Disclosure of Information**

At Fiedler and Associates, L.L.C., we do not knowingly rent or sell your personal information to outside marketers. We may share your information (as described in this Privacy Notice) with its affiliates, subsidiaries, or divisions and with their respective officers, directors, employees, accountants, attorneys, and agents, or business partners. In certain circumstances, we may share data with vendors like credit card processors to help us provide you with the legal or other services that you have requested, to operate websites and other common business operations, analyze statistical data, send correspondence, or provide customer support. We may also share data with vendors for any other purposes disclosed by us when you provide the information or with your consent. All such third parties are required to maintain the confidentiality of your information and are prohibited from using your personal information except to provide services or as required by law.

We may be required to information to law enforcement officials and regulatory authorities in accordance with the law or when we otherwise believe in good faith that the law requires it. We may also be required or find it necessary to access or disclose your information in order to protect or defend the legal rights or property of the law firm, employees and agents, to protect the safety and security of users, and to protect against fraud and other criminal conduct.

Furthermore, in the event of a merger, reorganization or sale of assets, or bankruptcy, the law firm may, without your permission, sell, transfer or otherwise share some or all of its assets including your personal information without your permission. In such an event, personal information may be one of the assets transferred.

### **How Long Do We Keep Your Information?**

Generally, Fiedler and Associates, L.L.C. retains your personal information for as long as it is needed to fulfill the purposes for which it was collected and to comply with business requirements, legal obligations, and to otherwise protect assets, provide services, and enforce agreements. When such a purpose no longer exists, we will securely destroy your personal information in accordance with applicable law and policies.

### **Security of Your Personal Information**

Although we apply physical, administrative and technical safeguards, no one can guarantee that unauthorized access will never occur on any system. You should consider the risks and benefits of sharing your personal information and take all reasonable measures to secure your personal information from accidental loss or unauthorized access, use, alteration and disclosure. While we seek to protect your personal information, we cannot make promises or guarantees about the security of your personal information. You assume all risks associated with the transmission of your personal information. In the event of a security incident that causes an unauthorized data breach or unauthorized access, alteration or disclosure that compromises

your personal information, we will notify you and any applicable regulators as required by applicable law.

### **Updating Your Personal Information**

Contact us if your personal information (like email or telephone number) changes or become aware of inaccurate information that needs to be updated. We are not responsible for any losses arising from any inaccurate, inauthentic, deficient, or incomplete personal information that you provide to us.

### **Global and Local Privacy Laws**

Around the world, privacy and data protection awareness and legal frameworks are developing. Under certain data protection and privacy laws, individuals may have specific broad or limited rights that may include the following: the right to request access to, and rectification or deletion of, your personal information; the right to restrict the processing of your personal information; and the right to withdraw consent or opt-out of the collection, processing, and transfer of your personal information and receiving certain communications like ads. Under a legal framework, you may also have a right to object to processing of your personal information or even have the right to a bring a complaint with a local data protection authority.

Our law firm processes your personal information from the United States. It is conceivable and possible that third party service providers use or may start to use cross border data transfers for such activities as data storage without any reasonable notice to us or to you. We will attempt to take all necessary and appropriate steps to protect the security and privacy of your personal information in a global economy, but at times it might not be possible to guarantee that no cross border data transfers occur without your complete understanding, knowledge or consent. For example, if you take your smart telephone on an international trip, multiple cross border data transfers may occur by accessing web services or emails to or from the law firm.

### **Children under 13 Years Old**

The website of Fiedler and Associates, L.L.C. is not intended for use by children under 13 years of age. We do not knowingly collect personal information from children under 13. If you are under 13, do not give us any information about yourself. Do not give us your name, telephone number, email address or any screen/user name. Any personal information that we discover was collected from or provided by a child under 13 years old without proper parental consent will be deleted. If you believe we might have any information from or about a child under 13, please contact us at [info@cfiedlerlaw.com](mailto:info@cfiedlerlaw.com).

### **Jurisdiction and Governing Law**

This Privacy Notice and any disputes related thereto shall be governed by and construed in accordance with the laws of the State of Georgia in the United States of America. By using this website and/or services of the law firm, you agree to submit to and consent to the exercise of subject matter jurisdiction and personal jurisdiction over each of the parties by the federal and/or state courts within Cobb County, Georgia. You further agree that all lawsuits, actions, claims or disputes arising under or relating to this Policy Notice shall be brought in the federal or state courts within Cobb County, Georgia.

### **Contact Information**

For more information, contact us at [info@cfiedlerlaw.com](mailto:info@cfiedlerlaw.com). 770-485-4930.